

**Meeting Minutes: March Annunciation School Advisory Council**

**Date: Tuesday, March 12, 2019 Time: 6:45pm**

**Location: Spirit Center at Annunciation School**

Meeting Attendees (P = Present A= Absent)

P	Alison Golla (Council)	P	Scott Hofer (Council)
P	Allison O'Brien (Council)	P	Father Brian Park (Pastor)
P	Adrian Woodward (Council)	P	Jennifer Cassidy (Principal)
P	Angela Maurer-Green (Council)		
P	Deb Ferrao (Council)		
P	Deborah Copperud (Council)	A	Christine Headrick (APO)
P	Jennifer Gorder (Council)	P	Agra Culture (guest)
P	John Bradford (Council)	P	Anne Stickney (Lunch Coordinator)
P	Josh Dingman (Council)		
P	Laura Vonhof (Council)		
P	Nicole Farrell (Council)		

**I. Call to Order 6:45**

**Opening Prayer**

**Approval of Agenda**

**Approval of Minutes from February Meeting – POSTPONED, will be done by email.**

**II. Open Public Forum 6:50**

. No issues brought forth by external ASC members

**III. New Business 7:00**

1. Agra Culture – options for lunch plans: Aaron from Agra Culture presented. He is on the Heroes for Health Lifetime Board, which is how their school lunch program for schools came about. They test-piloted with Highland Catholic, and it went very well. That was their first school they provided lunch for.
  - a. Agra Culture has learned that although offerings are healthy, they still need to consist of the types of food that kids eat. Their food is “clean” but “recognizable” to the kids.
  - b. They had a trial with Carondolet last year, and Carondolet signed up for the program this year.
  - c. Daycares are now coming to them as well, looking for offerings.
  - d. Agra Culture plans to take on two more schools for 2019/2020 school year (likely OLG and maybe us/Annunciation, but they also have other inquiries out there). For the following year, they plan to open a 2<sup>nd</sup> facility so that they can take on a larger number of schools.
  - e. Their pricing for next school year is \$3.60 with a choice of a hot entrée, vegetarian option, and half sandwich with sides. Looking at a higher price option for full sandwich for older kids.
  - f. For ordering, parents currently register kids for meals 3 weeks in advance and can also choose add-ons for cookies, etc. They will partner with us to do a trial to see if there are options to not need to order that far in advance.
  - g. Agra Culture can accommodate gluten free lunches, if needed, and as long as it is communicated when ordering.
  - h. Their lunches are peanut, tree nut, fish, and seafood free.
  - i. Current schools have “pizza Fridays” (not provided from Agra Culture), but they are open to serving on Fridays.
  - j. If we move forward, Annunciation lunch prices would likely go up to \$4.00.
  - k. Next steps: ASC talk with Anne Stickney to see if we can find a week for a trial – see when our contract with current carrier needs to be solidified, and conduct trial before then.
  
2. Auction Update: Deb gave a party update, 80s theme, date is May 4<sup>th</sup>. First friends to reach out to new families.

3. Options for Fund-A-Need for Auction:
  - a. Help-A-Student *only* with a focus on helping expand enrollment – could this cause, alone, generate enough excitement?
  - b. Help-A-Student and technology (e.g. replacements for iPads) – didn't think this idea would go too far.
  - c. Help-A-Student and pilot room with modular/flexible furniture – can highlight this as a first step toward capital campaign. – take this idea back to TK and the auction chairs. Have a clear emphasis that the fund-a-need is also for help-a-student.
  - d. Maybe highlight some significant capital campaign ideas since we have an audience there.

### III. General Reports

7:40

1. Principal – Jennifer Cassidy
  - a. IB Plan for Middle School: looking at how we continue IB theme in Middle School.
  - b. Calendar for 2019-2020 school year; reviewed school start/end, Christmas break, and Spring Break.
2. Enrollment update – Deborah went to an enrollment meeting and recapped. Currently have 40 kindergarteners enrolled. Events coming up: cookies and milk at book fair and the Beach Ball Dance. Spoke of a possible need for a committee to identify needs and resources we would need to bring in more Spanish speaking families.
  - a. Father and Jim are looking at a date to pull people back together for more action to increase enrollment – items discussed to get budget/tuition approved.
3. APO – update from Heather Mueller, she and Courtney Dingman will be presidents of APO next year. Staff appreciation week is coming up. Looking to bring Katy Christianson in for a 4/30 talk to parents about body image and social media. First Friends events are moving up – first friends are being contacted now. Personal APO emails are going out to new families from the APO Presidents. Would like class representatives for next year that are better leveraged.

### IV. Committee Reports

8:00

1. **Facilities/Campus Environment:** Based on Master Plan input session, 4 different plans were drawn up. They are very different from each other, but include better use of the Spirit Center (and against tearing it down). Other ideas include moving the garage and extending grassy area between church and school. There is a lot of opportunity for input, and at this point, we are collecting parishioner input. March 27<sup>th</sup> is next session on the calendar for review.
  - a. Capital Campaign / Town Hall Meeting – John was not able to attend.
  - b. Survey to Parents – hoping to have survey to share by April meeting.
  - c. Ad Hoc Group on seating/furniture – have a group to go to OLG to see the different layout and what they have done. Reach out to Jennifer if interested in going on the tour. They will bring photos back to ASC group.
2. Nominations for next year's ASC – we have 9 names that Josh and Deborah will reach out to and will let us know the names of the people who respond back favorably.

### V. Adjournment

8:50