

Meeting Attendees (P = Present A= Absent)

|   |                                 |   |
|---|---------------------------------|---|
| P | Meggie Meyer - Chair            | <p>Prayer for Annunciation Catholic School</p> <p>Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said "Yes" to your holy will.</p> <p>We ask this through Christ our Lord. Amen.</p> |
| A | Molly Stommes- Vice Chair       |   |
| P | Mallory O'Brien- Secretary      |   |
| P | Father Dennis Zehren – Pastor   |   |
| P | Matt DeBoer- Principal          |   |
| P | Kris Kelly - Council            |   |
| P | Nolan Hietpas- Council          |   |
| P | Caitlin Lang- Council           |   |
| P | Karl Wolf- Council              |   |
| A | Carla Maldonado- Council        |   |
| A | Carolyn Brownlie- Council       |   |
| P | Kristian Nguyen- Council        |   |
| P | Lisa Stocco - Council           |   |
| P | Mary Margaret Jacobson- Council |   |

**I. Call to Order 6:30 pm** Opening Prayer

- Approval of January 2026 Agenda - *Moved by M.Meyer, 2nd by K. Kelly.*
- Approval of December 2025 Minutes - *Moved by M.Meyer, 2nd by K. Nguyen.*

**II. Open Public Forum 6:35 pm**

**III. General Reports 6:35-7:35pm**

- Church Updates - Father Zehren
  - As a whole we are looking more towards long term goals. The focus has been on the short term in the past 5 months, but we are moving towards the long term. Ex; Renovations and memorials.
  - Talking about First Communion and where that will be located (church or auditorium), working with second grade families on this.
  - Masses have been filled, Sunday mornings are still the most attended mass. The Church opening has been going well thus far.
  - Change in the director of music, Danny Freem will be taking on the youth choir.
- APO updates - Caitlin
  - Swag is swagging! Lots of swag parties are happening to pack orders. Grade reps are in charge of swag parties.
  - The basement of the Dental Office across the street is holding onto our swag and parents will be packing and sending the swag from there.
  - Evereve is hosting another shopping party as well, just trying to finalize a date.
  - The Sideline store is no longer selling Annunciation clothing and it is all coming in-house.
  - Meetings have been well attended.
- Principal's Report - Principal DeBoer
  - General School Update
    - The Christmas program was heavy and a lot but the kids were remarkable. Behind

- the scenes it was difficult for teachers, students and Washburn.
    - Christmas Eve mass was very successful; for a lot of students this was their first time attending church since August 27.
    - School is back to a high-needs state for Washburn therapists, connected to the tragedy that happened in our city last week.
    - The preschool has been remodeled and students are back in the classrooms after the work was finished last week.
    - The current number for school enrollment is 309 students. We just had one student enroll last week.
    - We have had 16 school applicants for the 2026-2027 school year..
  - 26-27 School Calendar (dates and access)
    - The calendar provided is a draft and can be subject to change.
    - Fall Conferences are moving earlier to MEA break.
    - Whole week off for Thanksgiving
    - The calendar was approved by teachers.
  - State of the School- 1/22
    - Next Thursday, January 22nd for a state of the school update.
    - Purpose if to give a full update of the school (past, present and future). Then we will kick off the open house. Re-enrollment will kick off after this event as well (most likely sent via email).
    - Tuition was approved by the finance council.
      - Parish involvement discount \$1200 per student/child. It's not just given out by checking a box that you are a parishioner anymore. Asking people to identify how families are involved in the community, in order to receive this PID discount (ex; Chair Septemberfest, ASC, APO, coaching, etc).
- Pastor's Advisory Task Force
  - ASC Summary Review- Meggie
    - ASC assists and advises the Pastor and the School Principal in the governance of the parish school's operations.
    - ASC functions in accordance with its Bylaws and Constitution and has 12 voting members serving three year terms, requiring 4 new members annually. Each year the following officers are elected into roles from the current member group: chair, vice chair, and secretary.
    - In addition to its advisory role, ASC also has working committees with representatives supporting efforts in the following areas: facilities; marketing/events and enrollment; policy; finance; and long-term strategic planning.
    - The 2025 school year priorities have been to support the pastor and principal in offering insight, perspectives and recommendations related to school matters post 8/27 as well as ongoing needs involving enrollment, finances and the future strategy of the parish school. A few specific examples to share include:
      - Our marketing/events and enrollment committee supported the administration with the November school open house as well as the upcoming January open house.
      - Our members serve as liaison on the finance and facilities committees to offer perspectives and continuity to the groups.
      - ASC chair represented on the Task Force to support immediate needs as a result of 8/27.

## V. Committee Updates 7:35-8pm

- Committee Updates:
  1. Facility/Campus Environment & Security
  2. Finance Committee
  3. Policy Committee
  4. Marketing/Events & Enrollment
  5. Strategic Long Term Planning

## VI. Adjourn 8pm

- Moved to adjourn meeting by *M. Meyer, 2nd by K Kelly.*