

Agenda: NOVEMBER 2025 Annunciation School Advisory Council

Date: Tuesday, November 11, 2025 Time: 6:30 p.m.

Location: In-Person Meeting (Spirit Center)

Meeting Attendees (P = Present A= Absent)

P	Meggie Meyer - Chair	<p>Prayer for Annunciation Catholic School</p> <p>Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said "Yes" to your holy will.</p> <p>We ask this through Christ our Lord. Amen.</p>
P	Molly Stommes- Vice Chair	
P	Mallory O'Brien- Secretary	
A	Father Dennis Zehren – Pastor	
P	Matt DeBoer- Principal	
A	Kris Kelly - Council	
P	Nolan Hietpas- Council	
P	Caitlin Lang- Council	
P	Karl Wolf- Council	
P	Carla Maldonado- Council	
P	Carolyn Brownlie- Council	
P	Kristian Nguyen- Council	
P	Lisa Stocco - Council	
P	Mary Margaret Jacobson- Council	
P		

I. Call to Order 6:30 pm Opening Prayer

- Approval of November 2025 Agenda- *Moved by M.Meyer, 2nd by K. Nguyen.*
- Approval of October 2025 Minutes- *Moved by M.Meyer, 2nd by C. Lang.*

II. Open Public Forum 6:35 pm

III. General Reports 6:35-7:15pm

- **Principal's Report - Principal DeBoer**
 - 335 was a budgeted goal for the 2024-2025 school year.
 - Leveraging Childcare/Preschool study: all partners have been contacted and sent flyers; flyers were posted locally.
 - Open House is this Saturday. New open house structure designed around programs and talking points.
 - Website update; mini-committee in process
 - Outreach needed- identifying where/when we can show up to go out in order to bring people in to visit.
 - LADC/ Annunciation preschool planning meeting 11/12- update will be provided ASAP. Will have more clarity on timing.
- **Academic Updates**
 - Fall NWEA Map Testing Completed. Testing went smoothly.
 - Special Education update and resources. Working with Brightworks (state approved talent credentials/firm) to make more progress. Speech is happening on campus and talk of possibly hiring para educators for one on one help for students.
 - Adjust academic calendar for Semester 1 through 1/23/2025 to balance weeks of instruction. Pushing the end of the semester out to MLK week?
- **Calendar/Schedule Updates**

- Concern about staff burnout = Need for Early Release
- No Change on Calendar for November/December
 - 1:00pm Release 1/16, 1/30 and 2/27 (No School 2/13). Possible options for families to have childcare. Ideas are in the works and need to be organized. We will evaluate March-May after these dates are released.
 - Future Thoughts: Goal is to avoid burnout/staffing losses this year and beyond-sustainable schedules that provide reasonable supports/opportunities for families in addition to ext. Day.
 - Re-enrollment process via Jotform (pre-filled code) or google, Not TADS in Jan.
- Culture Update
 - Liturgies- Prayer services. The language of saying “Mass” or “Church” has been triggering for some students. Students will sit with buddies tomorrow during prayer services. Buddy programs have been implemented for the past few weeks, but will be utilizing this relationship for prayer services.
 - Spirit Days- going well. Every last day of the week.
 - Washburn services are still in the building, but have scaled back. Will up the services if/when needed.
 - State of the School (January + June)
- Financial Update
 - Jog-a-thon- \$73,000 + raised!
 - Dancing with the Annunciation Stars-
 - Auction- will figure out if and how that happens?
 - Government Grants- Closed but maybe a glimmer of hope? We will reapply.
- Staffing Updates
 - Hope to secure Executive Assistant for School Leadership THIS WEEK
 - Interviews for School Nutrition & Hospitality Coordinator ONGOING
 - Support Staff depending on federal grant outcomes
- **Church Updates**
 - Thank you notes being written, 750 more to come this weekend.
 - Tree lot getting prepared and information out on social media.
 - Thanksgiving food drive with Holy Rosary
 - Advent Wreath making-November 30th after mass.
 - Men’s group putting together an event for couples.
 - Mom’s group is doing an advent program for all women parishioners.
- **APO updates - Caitlin**
 - Great turnout at meetings the past few months!
 - Committees are up and running.
 - Next steps
 - Find new ways for APO to support enrollment
 - Focus on doers, not just armchair quarterbacks
 - Continue building community engagement
 - Waggle Hat Fundraisers
 - 900 hats sold so far
 - Goal is 2,500
 - Keep sharing with friends & family- support teachers!
- **Pastor’s Advisory Task Force - Michelle Sullivan**
 - School and Church communication has been separate. Constituents have been very different. We have to listen to those who have been most affected. We need input from families so it can be reflected in decision making. The most important thing is getting the pulse of how children, teachers and parishioners are feeling. Adjustments will be made when needed.
 - A recovery update for the church will be sent out this week. The church will need to be blessed by the Archbishop before Mass can be said; December will be the earliest this will even be considered.
 - Recovery effort updates are going to be going out every other Tuesday. Unless there is a “front page” notice. Does not need to go in spirit weekly.
 - A state run resiliency center will be set up that is devoted specifically to recovery. It’s mandated after a disaster, this is the first for Minnesota. This is for the community, not just

Annunciation. State & City Community Resiliency will have an interim location at Washburn Library.

- An internal Annunciation group (Annunciation Resiliency Effort) is being set up to meet the needs of everyone in the community.
 - Will identify specific needs in the Annunciation community as a result of August 27. Will ensure those needs are addressed with appropriate resources.
 - Offer a suite of services including trauma-focused mental health services and support for financial management tailored to Annunciation Community.
 - Assist individuals in accessing and navigating those services.
 - Identify emerging needs and adapt programming as recovery continues.
 - This is a dedicated Annunciation Resiliency Advisory group composed of church and school family representatives, staff, and alumni will guide the development of this initiative.
- There will be a regular in person meeting for a recovery update, coming every other month.
- Dr. Schonfield will be here in December.
- More formal roll outs for hope and healing fund will be a part of the recovery update.
- More financial accessibility and assistance is coming out in the recovery update being sent out today.

IV. Committee Updates 7:15-8:00pm

- **Committee Updates:**

1. Facility/Campus Environment & Security- Community will be getting updates from the task force biweekly.
2. Finance Committee-
3. Policy Committee-
4. Marketing/Events & Enrollment- open house coming 11/15
5. Strategic Long Term Planning- Help with guiding the State of the School.

V. Adjourn 8:00pm

- Moved to adjourn meeting by *M. Meyer*, 2nd by *C. Lang*.