

Agenda: MAY 2025 Annunciation School Advisory Council

Date: Tuesday, May 13, 2025 Time: 6:30 p.m.

Location: In-Person Meeting (Spirit Center)

Meeting Attendees (P = Present A= Absent)

X	Meggie Meyer - Chair	Prayer for Annunciation Catholic School Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said "Yes" to your holy will. We ask this through Christ our Lord. Amen.
X	Dan Brady- Vice Chair	
X	Molly Stommes- Secretary	
X	Father Bob Hart – Pastor	
X	Christine Spevacek - Interim Principal	
X	Matt DeBoer- Assistant Principal	
	Christy McFadden-Enrollment/Health	
X	Katie Rye - Council (virtual)	
X	Megan Scherf - Council	
X	Kay Cameron - Council	
X	Kris Kelly - Council	
	Madalene Nelson - Council	
	Caitlin Lang- Council	
X	Mallory O'Brien- Council	
X	Nolan Hietpas- Council	
	Karl Wolf- Council	

I. Call to Order 6:30 pm Opening Prayer

- Approval of May 2025 Agenda- *Moved by M.Meyer, 2nd by D.Brady*
- Approval of April 2025 Minutes - *Moved by M.Meyer, 2nd by M.O'Brien*

II. Open Public Forum 6:35 pm

III. General Reports 6:35-7:00pm

- Principal's Report
 - *Staffing Updates*
 - *Dr Deanna Clapp joining as Dean of School Culture*
 - *Mrs Laura Eiden joining as a kindergarten teacher*
 - *Aide changes*
 - *Mrs Heer will be long term substitute in Mrs Komarec's room while on maternity leave*
 - *Using outside vendor for accounting (PASC)*
 - *Hiring for Director of School Nutrition*
 - *Signed contract with Cristo Rey. Will have one student intern 4 days per week*
 - *Hole in One Campaign Campaign and Auction was a great success. Bathroom plumbing issues surfaced in the past week and email has been sent out.*
 - *Archdiocese Manual for Catholic Schools*
 - *Changes will need to be made/adopted by summer*
 - *Soliciting feedback and help evaluating current school handbook and the Archdiocesan manual to make the school's handbook compliant*
 - *State of the School*
 - *Working on drafting communication with ASC feedback*
 - *Considering reports cards being mailed with spring MAP scores*
 - *End of Year Financial Status*
 - *Projected deficit is 558k this year with projected deficit of 375k next school year*

- *Goal for projected capacity is 396*
- *Discussion regarding potential fundraising opportunities. Ex- Name wing of the school after a large donor*
- Church Updates -
 - *New music director has been hired.*
 - *Rectory updates are ongoing in preparation for new pastor.*
- APO updates –
- Enrollment, Marketing, and Health updates -
 - *2025-26 enrollment numbers: 320 as of today, 5 pending, 7 applicants, 7 currently enrolled that will not be re-enrolling.*
 - *Budgeted goal: 335*

IV. Committee Updates 7:00-7:10pm

- Committee Updates
 1. Facility/Campus Environment & Security- *New signage almost complete. Windows installed over spring break. Final asphalt and striping to be completed this summer.*
 2. Finance Committee - *No updates*
 3. Policy Committee - *Awaiting finalization of bylaws and constitution*
 4. Marketing/Events & Enrollment - *See above*
 5. Strategic Long Term Planning -
 - *Survey (5th year) had 111 responses, which was an increase from the previous 3 years. Numeric results were essentially equal to 2024 data.*
 - *Themes*
 - *Largest numeric increase seen in communicating expectations of behavior, sharing student assessment in an understandable way, keeping parents apprised of the strategic improvement, and handbook provides useful information.*
 - *Largest numeric decrease seen in representing our defined mission, preparing students to be proficient users of technology, satisfactorily addressing issues of race and diversity.*
 - *Regarding the quality of communication, rates were lower and comments generally less positive than prior years*
 - *As in previous years, respondents support greater accessibility for people with disabilities.*
- Year at a Glance

V. ASC Survey Results 7:10-7:30

VI. ASC 25-26 new member application & officers 7:30-7:40- Approved 3 new ASC members, awaiting 4th application.

VII. Adjourn 7:40pm - Moved by M.Meyer, 2nd by K. Kelly

***May end of the year party to celebrate Dan, Katie, Megan and Kay**