

Agenda: AUGUST 2025 Annunciation School Advisory Council Date: Tuesday, August 12, 2025 Time: 6:30 p.m.

Location: In-Person Meeting (Spirit Center)

Meeting Attendees (P = Present A= Absent)

X X X	Meggie Meyer - Chair Molly Stommes- Vice Chair Mallory O'Brien- Secretary Father Dennis Zehren – Pastor Matt DeBoer- Principal	Prayer for Annunciation Catholic School Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said "Yes" to your holy will. We ask this through Christ our Lord. Amen.
x x x x x	Kris Kelly - Council Nolan Hietpas- Council Caitlin Lang- Council Karl Wolf- Council Carla Maldonado- Council Carolyn Brownlie- Council Kristian Nguyen- Council Lisa Stocco - Council OPEN- Council	

I. Call to Order 6:30 pm Opening Prayer

- Approval of August 2025 Agenda- Moved by M. Meyer, 2nd by K. Kelly.
- Approval of May 2025 Minutes- Moved by M. Meyer, 2nd by N. Hietpas.
- INTRO and ICE BREAKER- "Who is a teacher or what class do you still remember vividly from K-8, and why?"

II. Open Public Forum 6:35 pm

III. General Reports 6:35-7:10pm

- Principal's Report
 - Enrollment Update
 - Current enrollment 313 (3 more likely to enroll)
 - LADC preschool numbers are strong- 50 but don't have exact data.
 - Kinderstude Preschool closes this week- We made an outreach to their director and staff, left information/sent info to their families (at least one enrollment thus far)
 - o Summer Communication
 - Digital summer packet (87% open rate) + Digital student info form (162/313 submitted)
 - Class lists will be shared on Thursday (8/14) along with MEET THE TEACHER signups.
 - Back-to-school info night is next Thursday, 8/21 2:30-7pm
 - First Friends 2025-2026 has not been implemented yet
 - Miscellaneous Information
 - Uniforms/Spirit Days
 - Building unity by making uniforms more (uniform across the entire school)
 - Need to clarify what is a uniform sweatshirt and what is a spirit wear sweatshirt
 - Field Trip Permission From (fingers crossed) each child will have a custom number to save their information in the system for each field trip and re-enrollment process.
 - State of the School (January + June) in person meeting for a mid year report.
 - Archdiocese Policy Manual Audit

- Working to align with the archdiocese
- Staffing Updates
 - Staff report for Workshops Week 8-18-2025
 - Summer learning included: 6 Responsive Classroom trainings, 4 Restorative Discipline Trainings, 6 IB Trainings, 1 STEM Training, and 1 Creative Arts Workshop in NY!
 - Have not filled Director of School Nutrition- 2 offers declined/candidates dropped
 - A-Team Leaders (Sheila & Deana) will alternate attending meetings September-May for updates.
 - New Pastor, Father Dennis Zehren
- October Jog-A-Thon
 - Matching Funds for School, looking at Friday before MEA, same platform as hole-in-one campaign from spring 2025
 - Looking at \$100 per person
- Church Updates -
 - Sunday 9am mass, largest group of attendees all summer
- APO updates
 - APO will sponsor a back to school staff lunch on August 19th, 2025. We will continue with monthly staff lunches and treat drops.
 - Meetings- continue with every other month meetings on Tuesdays 6-7:30 pm. Will NOT conflict with ASC this year.
 - Evereve Fundrasier- October 2025. Date TBD
 - Used Uniform Sale during popsicles on the playground was a success. Looking for shirts, skorts, jumpers and spirit wear only. No longer requesting pants as our used uniform room is overflowing! Pants (in good condition) can now be donated to the clothing bins by the back parking lot
 - APO is actively recruiting VPs (2) to take on the president role(s) for the 2026-2027 school year.

IV. Committee Updates 7:10-7:50pm

- Committee Overview and Goals 2025-26:
 - 1. Facility/Campus Environment & Security
 - 2. Finance Committee
 - 3. Policy Committee
 - 4. Marketing/Events & Enrollment
 - 5. Strategic Long Term Planning
 - a. Discussed descriptions of each committee with a brief update. New members will fill out a survey on what committee they would like to join based on their skillsets and interests.
- Year at a Glance
 - Next Meeting: September-Committee goals/member expectations

V. ASC 25-26 new member application 7:50-7:55pm

-ASC new member vote. Approved new member.

VI. Adjourn 8:00pm

-Moved by M. Meyer, 2nd by K. Kelly