



Agenda: APRIL 2025 Annunciation School Advisory Council
Date: Tuesday, April 8, 2025 Time: 6:30 p.m.
Location: In-Person Meeting (Spirit Center)

Meeting Attendees (P = Present A= Absent)

P P A	Meggie Meyer - Chair Dan Brady- Vice Chair Molly Stommes- Secretary	Prayer for Annunciation Catholic School Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will. We ask this through Christ our Lord. Amen.
A A P p	Father Bob Hart – Pastor Christine Spevacek - Interim Principal Matt DeBoer- Assistant Principal Christy McFadden-Enrollment/Health	
P P P P P P P P A	Katie Rye - Council Megan Scherf - Council Kay Cameron - Council Kris Kelly - Council Madalene Nelson - Council Caitlin Lang- Council Mallory O’Brien- Council Nolan Hietpas- Council Karl Wolf- Council	

I. Call to Order 6:30 pm – Meggie moved/Mallory second

- Approval of April 2025 Agenda- Meggie moved/Kris second
- Approval of March 2025 Minutes- Meggie moved/Megan second

II. Open Public Forum 6:35 pm -

III. General Reports 6:35-7:15 pm

- Principal's Report –
 - *Dean of Students search is progressing with several experienced applicants.*
 - *With a couple of recent non-teaching staff departures, the school and parish are working together to determine where to adjust roles to fill in gaps/meet needs; changes to responsibilities are not expected to significantly impact teaching staff.*
 - *Staff are discerning some narrow changes to uniform expectations – what is considered compliant and what isn't (e.g., branded or sport-themed items). Open to parent involvement if anyone feels strongly – note that the intent is not to make*

- families purchase new wardrobes. APO offered support in determining what we currently have in-house to offer students that may need modifications.*
 - *Administration is looking to impart greater clarity and transparency into the financial aid award process. This includes evaluating how awards are calculated and factoring in additional considerations and circumstances. Loss of institutional knowledge regarding prior processes creates an opportunity to re-evaluate the FA process to ensure it's equitable and appropriate in meeting needs.*
- Church Updates
 - *Briefly reviewed Holy Week schedule and April 11 fish fry*
 - *Father Zehren will be living on-site in the rectory beginning this summer. Updates to the building are underway and tours will be offered next month.*
- APO updates
 - *Recap of recent fundraising event including the Evereve sale (brining in approximately \$800) and used uniform sale.*
 - *APO has been able to issue micro-grants recently, including for microphones for Shrek Jr, The Musical*
 - *School staff are still receiving one APO-sponsored lunch each month along with one APO-sponsored treat each month.*
- Enrollment, Marketing, and Health updates
 - *Enrollment is generally on track to meet or slightly exceed targets for the 25/26 school year.*

IV. Committee Updates 7:15-7:45 pm

- Committee Updates-
 1. Facility/Campus Environment & Security
 - *Funds continue to be spent on physical improvement projects*
 - *New windows just went in along the north side of the elementary school during spring break.*
 - *There is some planning underway regarding bathroom improvement and repainting parking lot lines.*
 2. Finance Committee
 3. Policy Committee
 - *Bylaws are close to finalized but on hold for approval until the principal and new pastor are fully in role.*
 4. Marketing/Events & Enrollment
 5. Strategic Long-Term Planning-
 - *The survey only received 28 responses. Decided to keep it open longer (through Holy Thursday) and send a separate stand-alone message to elicit more responses.*
- Year at a Glance-
 - *Discussed need for new members for 2025-2026 term and to elect/re-elect officers. Plan to do so via email with results confirmed at May meeting. Discussed announcement to go into Spirit Weekly and encouraged members to reach out to others that might be interested.*

V. Adjourn 8:00 pm – moved by Megan/second by Kay