

Meeting Attendees (P = Present; PZ = Present via Zoom; A= Absent)

P	Ronna Baca – Chair	Prayer for Annunciation Catholic School  Heavenly Father, we praise you for the gift of Annunciation Catholic School and we ask blessings upon our students, parents, teachers, and staff. May Annunciation always be a place where your Son, our Savior Jesus Christ, is welcomed, loved, and adored. Pour out the Holy Spirit on our students so that they may grow in faith, wisdom, and service. Give us the courage to be joyful witnesses of the Gospel and may our joy attract many, filling the school to capacity. Help us to be like our great patroness, Mary the Mother of God, who always said “Yes” to your holy will.  We ask this through Christ our Lord. Amen.
P	Matt Meyer – Vice Chair	
P	Kendric Olson – Secretary	
P	Father Bill Deziel – Pastor	
P	Kari Zobel – Principal	
P	Christy McFadden – Enrollment/Health	
A	Katie Rye – Council	
P	Megan Scherf – Council	
PZ	Karne Newburn – Council	
P	Dan Brady – Council	
A	Kay Cameron – Council	
P	Kristin Carlson – Council	
P	Kris Kelly – Council	
P	Meggie Meyer – Council	
P	Molly Stommes – Council	

**I. Call to Order 6:30 pm** Opening Prayer

- Approval of Agenda: Moved by Baca; Seconded by Brady; no objections – **Approved.**
- Approval of October 2023 Minutes: Moved by Baca; Seconded by Matt Meyer; no objections – **Approved.**
- Thank you to Tara Dietenberger for appearing tonight to provide financial context for the tuition discussion.

**II. Open Public Forum 6:35 pm**

- ASC email and/or in-person parent comments/concerns - *None to report.*

**III. New Business 6:35 pm**

- Tuition Conversation
  - Ms. Dietenberger presented financial information and context to the council to assist in their review of tuition for the 2024-25 school year. **The council approved recommending to the parish Finance Council up to a 3% tuition increase for the 2024-25 school year.**
- Free Lunch Program
  - Principal Zobel and Ms. Dietenberger provided information about the potential move to the statewide free lunch program. Requirements for the program, timeline, logistical obstacles and costs, and ancillary impacts were discussed.
- Testing results
  - Aggregate testing results were provided to the council, showing good improvements in academic advancement.
  - Believe and Read Program from Grove’s Academy and NWEA MAP Growth testing.

#### IV. Old Business 7:40 pm

- No old business

#### V. General Reports 7:40 pm

- Principal's report
  - Report details parent teacher conferences success, the upcoming Christmas Program, the Centennial Fund's fundraising status, and a technology audit to evaluate future needs for hardware and software.
- Church updates:
  - Give to the Max Day: November 16.
  - Healing Mass on November 18.
  - Thanksgiving food drive.
  - Advent Wreaths and Christmas Bake Sale & Silent Auction.
- APO updates:
  - Report discusses APO's upcoming fundraising events (Trivia Night, babysitting nights for 6<sup>th</sup>/8<sup>th</sup> grade Camp Foley and Washington, D.C. trips); completed events' successes (Eileen Cookie raised ~\$1900); need for volunteers; and potential changes to APO dues for the 2024-25 school year.
- Enrollment and Health Office updates:
  - Continuing to conduct tours for the 2023-34 school year; PK is still receiving inquiries; discussion of future events (Preview Night, Open House, and a Santa event with the tree lot).
  - Immunization reports are due to the Minnesota Department of Health on December 1<sup>st</sup>, staff is working to complete that report. Covid test kits are available at school, we will follow CDC guideline for return. Ms. McFadden notes that there have been "several" cases in the last few weeks.

#### VI. Committee Updates 7:55 pm

##### [Committee overview/duties and members](#)

- Facility/Campus Environment & Security – Seeking update from parish office re: updated security bids.
- Finance Committee – Tuition and fundraising are next discussions.
- Policy Committee – Have begun review of bylaws and constitution.
- Marketing/Events & Enrollment – Information previously covered in Enrollment and Health Updates section above.
- Strategic Long Term Planning – Survey review and planning is next on agenda.

VII. Adjourn 8:00 pm: Moved by Baca, Seconded by Meggie Meyer; no objections – **Adjourned.**

**Next Meeting is: Tuesday, December 12, 2023.**