

**Agenda: February Annunciation School Advisory Council**

**Date: Tuesday, February 12, 2019 Time: 6:45pm**

**Location: Spirit Center Conference Room**

Meeting Attendees (P = Present A= Absent)

P	Alison Golla (Council)	A	Scott Hofer (Council)
P	Allison O'Brien (Council)	A	Father Brian Park (Pastor)
P	Adrian Woodward (Council)	P	Jennifer Cassidy (Principal)
P	Angela Maurer-Green (Council)		
P	Deb Ferrao (Council)		
P	Deborah Copperud (Council)	A	Christine Headrick (APO)
P	Jennifer Gorder (Council)		
A	John Bradford (Council)		
P	Josh Dingman (Council)	P	Sheila Steichen (Enrollment)
A	Laura Vonhof (Council)	P	Jennifer Campbell (Enrollment)
P	Nicole Farrell (Council)		

**I. Call to Order 6:45**

**Opening Prayer**

**Approval of Agenda**

**Approval of Minutes from December and January Meetings**

**II. Open Public Forum 6:50**

No issues brought forth by external ASC members.

**III. Guest Presentation – Enrollment/Marketing Team 7:00**

Sheila Steichen, Enrollment Coordinator, and Jennifer Campbell, from Annunciation Enrollment Committee gave a presentation on the Enrollment Committee.

- Group of Marketing Committee coming off of ASC (fka "SAC") saw drop in enrollment in current 3<sup>rd</sup> grade class, knew it was unsustainable, and wanted a continuing group to focus on marketing the school with a focus on increasing enrollment. No money was previously budgeted for marketing the school.
- Committee applied for a grant from CSCOE, laying out the road map for needs, received it. The funding kicked off budget for Enrollment Committee to use for marketing the school.

**III. Committee Reports 7:45**

1. Finance
2. Facilities/Campus Environment
  - John Bradford – updates on tours/walk-through for energy savings plan, survey status
  - Recap of listening/comment session for Master Plan – Alison, Allison, Nicole
  - Other sessions scheduled for Feb 17 and Feb 26
3. Events/Marketing
  - MS Preview Night – Rescheduled date is Thursday, Feb 21 - Jennifer Gorder, Nicole Farrell, Deborah Copperud
4. Other

**IV. General Reports 8:00**

1. Principal – Jennifer Cassidy
2. Pastor – Father Park
3. APO – Christine Headrick

**VI. Old Business 8:10**

1. Healthy Choices in lunches and incentives – Agra Culture to be here to present at March meeting
2. Annunciation Preschool/ Ad hoc exploratory committee – status
3. Campus Environment/Designs for Learning – adjusted timeline/plan

## VII. New Business

8:15

1. Nominations for 2019/20 - Josh Dingman to lead
2. Fund-A-Need ideas for Auction - may want to tie into school/community-wide survey
3. Other

## VIII. Adjournment

8:45