



Agenda:
Council

September 2020 Annunciation School Advisory

Date: Tuesday, September 8, 2020

Time: 6:30p.m.

Location: Virtual Zoom Meeting

Meeting Attendees (P = Present A= Absent)

John Bradford – Present	Father Bill Deziel – Absent
Beth Bussian – Present	Kari Zobel – Present
Nicole Farrell– Present	Jessica Knutson – Present
Deb Ferrao – Present	APO/Megan Scherf - Present
Sara Juran – Present	Parish Council - Absent
Malia Kimbrell – Present	Christy McFadden – Present
Rick Klosner – Present	
Meghan Manchon – Present	
Duane Passa - Present	

I. Call to Order

6:30p.m.

- Opening Prayer
- Approval of Agenda
- Approval of Minutes from August 2020

II. Open Public Forum

No parents were present to bring forward concerns but Principal Zobel asked for feedback regarding distance learning option being provided to some students. If we hear feedback, we will pass along to Principal. They were keeping the FAQs up to date and using Weekender as main communication vehicle for parents and families.

III. General Reports

6:45p.m.

- Principal’s Report - Great investment in having Christy join on as school nurse. Working towards having student masses in a few weeks. This is a high priority for Fr. Deziel. Annunciation was part of an article in SW Journal regarding private schools opening up in the area. Administration declined to comment but information was

sourced from website. Planning to have a curriculum night via Zoom in the coming weeks. Continue to focus on keeping community connected - open to ideas on how to do this given current circumstances. Some grades are having parent Happy Hours via Zoom to check in on how things are going at the start of the year.

- Father Deziel's Report - N/A
- APO updates - Also focused on ways to keep community connected. First Friends small gatherings in August went really well. Need more mentors for the program and encouraging families to stay connected with their first friends throughout the year. Raised over \$2000 at the used uniform sale. Exploring alternatives to traditional teacher luncheons including stocking snack and drink bins for them and looking into food truck lunches. Jimmy Dunn let APO know that the Boy Scouts won't be running the Christmas tree lot this year so wanted to see if APO was interested. They declined given the level of work involved so it is available to other groups as a school and church fundraiser. Decision needs to be made soon because trees should be ordered this month.
- Enrollment updates - Current enrollment is 337 with about 60 in the preschool. Still getting new inquiries and keeping a waitlist. Took a brief pause on admitting new students until after get through the first few weeks of school and the dust settles on final decisions, etc. Sending out thank you notes to new families and Kari emailing them all to check in to see how things are going. 360 degree tour will be filmed on 9/29. Received word that we will get a \$6000 grant from CSCOE.

IV. Old Business

7:30p.m.

- Secretary position confirmation - Meghan officially confirmed as Secretary.
- SeptemberFest Auction Item - Date Night In/Out basket available on the online auction

V. New Business

7:40p.m.

- ASC new members - 3 open seats on Council to fill all with 2 years remaining on their term. Have received apps/interest from 4 people and deadline for applications in 9/15. Then we will review and make a recommendation that will go to Pastor for approval.

VI. Committee Goals + Assignments

7:50p.m.

- Tech Committee dissolved because company (Canopy) oversees all school needs and committee no longer needed to support
- Staff & Teacher Appreciation Committee dissolved because primary focus of APO so we will support them but don't need a separate committee

- Facility/Campus Environment - serve as representative on Parish Facilities Committee and attend their meetings to provide input from school perspective
- Finance Committee - attend Parish Finance Committee meetings; had a meeting in August; Discussion items included part of PPP loan was used to provide teacher bonuses, in a better place financially due to enrollment increase, Father is excited about capital plan and potential for future of church and school; spend Oct-Dec figuring out budget and tuition for next year and announce tuition in January
- Policy Committee - draft written policies as needed to be brought to larger group and agreed upon; will need to revisit volunteer policy and constitution and by laws this year
- Marketing/Events - help organize and promote open houses and preview nights for school enrollment; heavier volume of work in fall
- Strategic Planning - work with principal on school accreditation plan to prepare for visit in April
- Enrollment Committee - serve on school Enrollment committee to provide input and ideas on enrollment strategy and tactics including testimonials, social media, event, website, etc.
- Nominating Committee - serve as go to person for new applicants to ASC (in Spring)
- Diversity Committee - work with Kari, community, teacher to determine plan for cultural awareness in school and among students and staff
- Everyone volunteered for committees they were interested in:
 - o Facilities - John, Rick
 - o Finance - Deb, Sara, Duane
 - o Policy - Meghan, Nicole, Beth
 - o Marketing/Events - Meghan, Nicole
 - o Strategic Planning - Duane, Rick
 - o Enrollment - Nicole, Meghan
 - o Nominating - Sara
 - o Diversity - Beth, Malia, John, Nicole