

# 2010 Live and Silent Auction Donation Form



Please enter all related information and return this form to the Annunciation School office. Attach this form securely to any items being donated. Please submit donations by April 16<sup>th</sup> 2010 to be included in the program catalog.

Donation Type (circle one):    Family                      Business                      Teacher/Faculty                      Parish

<b>Name of Item:</b>
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<b>Item Description: (Include special instruction to the buyer - expiration dates and exclusions)</b>
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<b>Retail Value: (tax deductible)</b>
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<b>Donation Information: name, address, city, state, zip</b>
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Additional Donors? (Handwrite information for the additional donors on the backside of this form.)

DONATION FORM COMPLETED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**For Non-Tangible items (such as parties, time and talent donations)**

1. Estimate the retail value as what a person would pay to purchase this event or service (not the cost to you) and/or the cost per person if it is a party or event.
2. Include any display accessories such as samples of work, props or photo's of the past events to enhance the displays.
3. Be sure to include any special instructions to the buyer (when to call, how to arrange and expirations dates).

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Questions? Call or email the Live and Silent Auctions Co-Chairs:  
Peg Tuttle 612-242-0821 [pegtuttle@msn.com](mailto:pegtuttle@msn.com) and Britney Stark 612-414-9355 [britney.lea.stark@gmail.com](mailto:britney.lea.stark@gmail.com)  
rev.11.22.09