ANNUNCIATION
CATHOLIC SCHOOL

Technology Acceptable Use Policy

Goals for Student Users
➢ To increase students' productivity in and outside of the classroom when completing assignments, projects, and other activities.
➢ To capitalize on the vast array of academic resources that support best practices.
➢ To facilitate mobile learning across the school campus and beyond.
➢ To promote leadership in one's own learning by establishing access to educational resources and providing a host of tools to craft academically relevant information.

Students should:
● Take responsibility of their device by not modifying settings in any way, including (but not limited to) disabling the device, turning on the alarm, changing the desktop image, and moving apps.
● Treat their and other student's device respectfully; do not intentionally move, hide, or use another student's device without his/her knowledge.
● Not apply any permanent marks, decorations, or modifications to the device.
● Keep the supplied cover on the device at all times.
● Prevent damage by keeping the device away from food and beverages and not placing any objects on top of the device.
● Use a soft cloth to clean the screen of the device

Rules for using Personal E-Readers
● Annunciation School is not responsible for lost, stolen, or damaged e-readers. If you bring a personal e-reader on campus, it is your responsibility to care for it.
● All personal e-readers must be labeled with the student's first and last name.
● Each student is responsible for his/her own e-reader and is not allowed to lend it to another student while on campus.
● E-readers can be used in class only when the teacher gives the student permission. If a student is using an e-reader at an inappropriate time, the teacher may confiscate it and leave it in the office for the student to pick up after school.
● E-readers are to be used for reading school related material only.
● Any student found to be using his/her e-reader for internet access during class will lose his/her privileges. This means that books must be downloaded off campus, prior to coming to school.
● Material downloaded by each student must be monitored by his/her parents.
● E-reading devices must be approved by the teacher.

Agreement
● We recognize that using a device is a privilege and a responsibility which may be revoked at any time.
● Failure to comply with these guidelines will be treated as failure to comply with the school's Acceptable Use Policy and will be dealt with as specified in the school's discipline code. The student will also pay the replacement cost of the device, or, if applicable, any insurance deductible if any malicious attempt to destroy the device has been discovered.