



School Advisory Council Meeting Minutes – January 2018
January 17th, 2018 at 6:45 PM; Spirit Center Conference Room

Mission Statement

Annunciation School is a Catholic parish School. We are a united and caring community of students, staff and parents committed to learning based on Christian values within our rich Catholic heritage. We provide our students with an outstanding religious and academic education, addressing the needs of the whole child.

Present: **Council Members:** Mike Lori, Allison O'Brien, Steve Peterson, Alison Golla, Angela Maurer-Green, Deb Ferrao, Laura Vonhof, Josh Dingman, , **Pastor:** Father Brian Park **Principal:** Jennifer Cassidy **APO:** Christine Headrick

Absent: Council Members: Adrian Woodward

Call to Order

- i. Opening Prayer
- ii. Approval of Agenda
- iii. Approval of Minutes

II. Open Public Forum

No issues brought forth.

III. Old Business

1. Pre-Enrollment Updates – Jennifer Cassidy
 - i. Enrollment opening week of January 22nd. Auto-enrollment for current families is in place and will occur unless Donna Ohme is contacted by 1/31/18.
 - ii. Enrollment Committee efforts have focused on pre-schools.
 - iii. Tours are trending up; 30 kindergarten tours and 10 transfer tours to date.
 - iv. Key features heard from prospective families factoring into their decision: class size, sense of community/connecting and experiences, and active learners.
2. 2018/2019 School Year Budget Finalization – Deb Ferrao/Mike Lori
 - i. Meeting last night (1/16) with Parish Council. Budget pending approval with a \$300 (6.1%) tuition increase per student; averages out to a 2.9% increase over three years; budget includes a 3% merit pool for school teachers and staff. Budget includes a \$148,000 deficit with will be covered with agency funds or endowment. This is a greater increase in percentage requiring gap coverage. A letter to current families has been drafted to explain budget consideration and tuition increase and will go out next week.
3. Fund-A-Need Ideas
 - i. Help A Student will be the first one
 - ii. Other ideas include campus environment/learning spaces with pilot classrooms; focus on Creative Arts space first; every child will benefit. Need to gather concepts, wants and Marc Headrick may be able to help create visualization model to show parents to promote this need.

Approved 2/13/2018

- iii. Request for large fans in auditorium for air circulation with accompanying electrical needs
- iv. Request from Harry Kaiser for adjustable basketball hoops to allow Annunciation to host basketball games for lower grades (grade 2-4); APO may be able to cover

4. 1:1 Tech Program for Middle School Update – Josh Dingman

- i. Josh was able to test capacity of network with Canopy. Ran test with 300-350 devices running on network; flooded it. Internet help up well however network communication within the school slowed down with a bottleneck on the server. Recommendation is the look obtain a larger server (~\$6,000) or add RAM to improve quality of the server.
- ii. Next steps: follow-up meeting with Jim Weiland to finalize tech fee for 2018-2019 school year and await policy review by school tech committee.

IV. Questions General Reports – N/A

V. Committee Reports – Refer to written reports sent via email.

VI. New Business

1. Middle School Preview Night – Alison Golla

- a. Planning is underway for the event on February 1; post-cards will be sent to families in the area with appropriately aged children. Also a Facebook invite event and will be in The Weekender. Will feature alumni speakers and MS ambassadors and current MS parents as speakers is the breakout sessions. APO will provide hospitality. Will be sending out request for ASC members to sign up to help in various ways (set-up, take-down, check-in, etc).

2. Mission Statement – Mike Lori, Jennifer Cassidy, Father Park

- a. Reviewed draft of mission statement and discussed ways to incorporate language Father Park provided which reflects that the school is a ministry of the church. Goal is to have an encompassing mission statement that is impactful yet easy to remember and recite.

VII. Adjournment 8:45pm