



School Advisory Council Meeting Minutes – February 2018
February 13th, 2018 at 6:45 PM; Spirit Center Conference Room

Mission Statement

Annunciation School is a Catholic parish School. We are a united and caring community of students, staff and parents committed to learning based on Christian values within our rich Catholic heritage. We provide our students with an outstanding religious and academic education, addressing the needs of the whole child.

Present: **Council Members:** Alison Golla, Allison O'Brien, Adrian Woodward, Deb Ferrao, Josh Dingman, Michael Lori, Steve Peterson **Pastor:** Father Brian Park **Principal:** Jennifer Cassidy **APO:** Maren Christensen

Absent: Council Members: Angela Maurer-Green, Laura Vonhof

Call to Order

- i. Opening Prayer
- ii. Approval of Agenda
- iii. Approval of Minutes

II. Open Public Forum

No issues brought forth.

III. Old Business

1. 2018/2019 Enrollment Update – Jennifer Cassidy

- i. Auto-enrollment for current families is in place but families still need to log in to TADS to agree to the new tuition rate. No issues with auto-enrollment; feedback has been good to date.
- ii. At this time last year, we had 9 enrolled in kindergarten and 3 pending; this year we currently have 14 enrolled and 17 pending. Very promising numbers. Families are coming in asking if we have a waiting list and how soon they need to enroll, etc. Tone is very different than past years. Marketing efforts seem to be making a difference, however word of mouth seems to be the biggest push; many comment on the neighborhood yard signs as well.
- iii. The Pre-K Balloon Dance hosted by the enrollment committee with help from APO was a big hit and well attended. Families enjoyed themselves. Most had already made the decision to enroll their kindergarteners at Annunciation. Those of us who volunteered that night did speak with 2-3 potential new families.

2. Fund-A-Need Ideas brought forward – Jennifer Cassidy, Mike Lori, Steve Peterson

- i. Help A Student will be the first one with ongoing need.
- ii. Creative Arts room redesign (as part of Campus Environment initiative): Steve Peterson and Jennifer Cassidy met to discuss and developed a need and wish list. Glass windows in creative arts room needs to be replaced for safety. Larissa Letwin's wish list included piano tuning, electric keyboard, microphones and risers. Next step may be to have an architect walk through and advise on best/most efficient options for

redesign. Mike will contact Steve to ask if this is something he can do. We need a write up for Trivia Night; Maren can assist with writing the narrative/pitch to tell the story to promote fundraising at Trivia Night. Steve and Maren will meet to work on this.

- iii. Other areas: Strong support for BA-fans, large moveable screen and accompanying electrical in auditorium. This will benefit everyone due to such a frequently utilized area. Consider as expanded final tweaks from last year; all linked together.

3. 1:1 Tech Program for Middle School Update – Adrian Woodward and Josh Dingman

- i. Held meeting with Canopy and Jim Weiland. A deal has been signed with USI wireless internet. There are some staff changes that create some gaps in day to day support; exploring pricing for filling these gaps. Getting closer now from a finance perspective. Jim is more comprehensively understanding the overall picture financially. Still need to decide who to buy Chromebooks from and evaluate what all is included in the various packages; ensure them or buy extras. This is a big shift for teachers; there are small groups focused on its development and John Pupkes' pilot program is helping to create believers in the multi-faceted benefits. Marie is a consultant who is meeting with staff on further development.

IV. Questions General Reports

- i. Father Park provided verbal update. Busy preparing for lent. Excited for the perpetual Adoration chapel opening tomorrow, February 14th. Continue to plan for Capital Campaign and creating needs and wish list; looking at two companies to lead this; both have great reputations. Will decide who to go with by early March with a start this summer. Plan to open public side of campaign near time of SeptemberFest.

V. Committee Reports – Refer to written reports sent via email.

VI. New Business

1. Middle School Preview Night – Alison Golla
 - a. Content was very good and well-received. The contributions from the student ambassadors and current middle school parents' on their perspectives was very helpful in telling the story and understanding expectations. The event however was not well-attended; it was a busy night for sports activities and Super Bowl week events. Many sports' games had been rescheduled for that night due to postponements from the recent snow storms.
2. Nominations Kickoff – Allison O'Brien
 - a. Continuing to work through these; creating e-form for candidates; will provide update and names list at next meeting.
3. Uniform Policy and Graduation Attire –
 - a. Caps and Gowns - will be ordered for the graduation ceremony to avoid the perceived need for two separate outfits for the two events.
 - b. Shorts – some teachers and staff have raised concerns from a safety standpoint over students wearing shorts to school during very cold days in winter. Discussed whether we should restrict shorts wear to certain months. Consensus was that this is a parenting call; difficult to restrict boys from wearing shorts in winter but girls can continue to wear skirts with bare legs. No action taken.

VII. Adjournment 8:45pm